

**A. CALL TO ORDER**

1. The Regular Meeting of Bristol Bay Telephone Cooperative, Inc. Board of Directors was called to order by Board President Courtney Hoiby at 6:08 pm.

**B. ROLL CALL**

1. Individuals attending the meeting included Directors Riel Anderson, Nicholas Holmes, Matthew Niedermeyer, and Courtney Hoiby. General Manager Earl Hubb, CSR Supervisor Breanna King, and guest Brian Jarvis with Aldrich Consulting were also present. Michael Swain Jr. arrived at the meeting at 6:14 pm.

**C. PREVIOUS MINUTES**

1. Regular Board Meeting Minutes dated 1 August 2023 – Riel moved to approve the regular and special board meeting minutes. Motion was seconded by Nick. **Motion passed unanimously.** (Michael Swain Jr. was not present to vote)

**D. CORRESPONDENCE**

1. Trouble Tickets were reviewed.

**E. MANAGER'S REPORT**

1. Manager's Report – submitted. Matt asked about the Alaska Plan reporting.

**F. ADDITIONS TO THE AGENDA**

1. None.

**G. AUDIENCE PARTICIPATION**

1. Brian Jarvis introduced himself to the board of directors. Has worked as a consultant for 17 years and is currently with Aldrich Advisors. Earl was brought on board to do CFO duties. Additionally, will be doing cost consulting such as cost study.
  - i. Riel – Glad Brian is on board and that Earl has the resources of a CFO.
  - ii. Matt – Glad you're on board and would like Brian to join the board's monthly meetings.
  - iii. Courtney – a quarterly face to face would be nice if possible.

**H. OLD BUSINESS**

1. Cellphone Plans & Pricing – No attachments were provided and will be moved to next month.
2. Letter of Interest for the Nushagak River District – David Williams III – no actions.
3. Dump Truck – Michael made a motion approving the lease as presented. Motion was seconded by Nick. **Motion approved unanimous.**
  - i. Matt asked if the shipping cost can be used as a down payment of the purchase price. Matt asked Earl if there was a price to purchase. Earl agreed. Riel mentioned that if the company wants to purchase the truck, he felt more comfortable if the company mechanic went through it and gave his input on condition and value as the lease had an assessed value. Courtney agrees with Riels comments.

**I. NEW BUSINESS**

1. Annual Meeting Door Prize Budget – Michael moved to approve 5K for the 2023 annual meeting door prize budget. Riel seconded the motion. Motion was Amended: to increase to max of \$7500.00. Motion was seconded by Matt. **Motion passed unanimously.**

**J. CHECK REGISTERS**

1. Michael motioned to approve Check Registers 1, 2, and 3. Motion was seconded by Nick. **Motion carried.**
2. Bank of America statements were missing.

**K. FINANCIAL STATEMENTS**

1. Nick motioned to accept financial statements, cash flow, and work order summary. Motion was seconded by Mike. **Motions passed unanimously.** Matt stated that half of the document for the work order summary was missing. Matt abstained from voting due to him not being able to look at the full work order summary.

**L. EXECUTIVE SESSION**

1. Riel moved to enter Executive Session to discuss legal and financial matters the immediate knowledge of which would have an adverse financial implication for the Cooperative. Motion was seconded by Matt. **Motion passes unanimously.** Entered Executive Session at 18:56 P.M. and returned to the regular meeting at 19:09 P.M. with no action taken.

**M. DIRECTOR'S COMMENTS**

1. None.

**N. ADJOURNMENT**

1. Nick motioned to adjourn the meeting at 19:10 PM and was seconded by Mike. **Motion passes unanimously.**

APPROVED BY Courtney Hoiby

SEAL